



# Tribe Mama Roles and Responsibilities

A Tribe Mama at Naked Apple Tribe should be a person who is humble (emphasizes team over self and is quick to point the contributions of others), hungry (self-motivated, diligent, and prioritizes the organization's needs), smart (good judgment around diverse people groups, socially appropriate, and aware of the impact of their words and actions).

## Qualifications:

- Outgoing person who is energized and excited to welcome new people to the Tribe. This person has compassion and grace for others so they can meet families where they are, in their time of need for support.
- Ability to work with others towards the common goal of supporting the homeschool community.
- Strong communication skills and the ability to organize and prioritize tasks effectively.

## Responsibilities:

- Family Support
  - Advocates for families at co-op and gives them a voice in procedures and policies at Naked Apple.
  - Assist parents in structuring their class for the year.
  - Ensure that families feel empowered and supported in their homeschool journey.
  - Regularly check in with families to assess their support needs during co-op sessions.
  - Organize the group's response to significant life events for members, including but not limited to births, birthdays, deaths, moves, sickness, and other relevant occasions.
  - Coordinate Meal Trains for families in need.
- Co-op Day Leadership
  - Provide reminders for snacks in the Parent Room.
  - Coordinate monthly birthday announcements for members during announcements.
- Administrative Responsibilities
  - Creates Parent Room snack sign up.
  - Creates and manages Meal Train sign ups.

The Tribe Mama plays a crucial role in advocating and supporting families in their education journey and beyond. The Tribe Mama is vital for fostering a sense of belonging and support within our homeschool community.