



Tribe Mama Roles and Responsibilities

A Tribe Mama at Naked Apple Tribe should be a person who is humble (emphasizes team over self and is quick to point the contributions of others), hungry (self-motivated, diligent, and prioritizes the organization's needs), smart (good judgment around diverse people groups, socially appropriate, and aware of the impact of their words and actions).

Qualifications:

- Outgoing person who is energized and excited to welcome new people to the Tribe. This person has compassion and grace for others so they can meet families where they are, in their time of need for support.
- Ability to work with others towards the common goal of supporting the homeschool community.
- Strong communication skills and the ability to organize and prioritize tasks effectively.

Responsibilities:

- Family Support
 - Ensure that families feel empowered and supported in their homeschool journey.
 - Regularly check in with families to assess their support needs during co-op sessions.
 - Organize the group's response to significant life events for members, including but not limited to births, birthdays, deaths, moves, sickness, and other relevant occasions.
 - Coordinate Meal Trains for families in need.
- Co-op Day Leadership
 - Arrange Chapel Speakers and manage sign-ups for chapel sessions.
 - Provide reminders for snacks in the Parent Room.
 - Coordinate monthly birthday announcements for members during announcements.
 - Manages Chapel Games Coordinator
 - Supervises Chapel Worship in coordination with the worship leader.
- Administrative Responsibilities
 - Creates Parent Room snack sign up.
 - Designs Chapel Flow.
 - Build and maintain Chapel speaker sign up.
 - Creates any slides necessary to Chapel time.
 - Creates and manages Meal Train sign ups.